



# Council of Virginia Beach Volunteer Rescue Squads, Inc.

## Meeting Minutes: Thursday, September 17, 2015

**Date/time:** Thursday, September 17, 2015 Started: 6:00 PM Ended: 7:30 PM  
**Location:** Rescue 8  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** VbRescueCouncil President  
**Minuted rec. by:** VbRescueCouncil Secretary  
**Status:** Minutes approved

### Attendance

**Present:** Debbie Coley-Mills, Chris Florio, Tom Harp, Bobby Hill, Bob Jasinowski, Kevin Lipscomb, VbRescueCouncil President, VbRescueCouncil Secretary, VbRescueCouncil Treasurer, VbRescueCouncil VicePresident, Bill Walker  
**Regrets:** Chief Ed Brazle, Chris Dozier, Jay Kerr  
**Absent:** Antonio Bland, Mike Bradberry, David Coulling, Joan Davis, Nancy Gregory, Debi Leonard, Jim Rose, Erica Waldron  
**Invited guests:** April Achesinski (present), Nick Askew (Absent), Kathleen Cope (Absent), Bruce Edwards (regrets), Deborah Joyner (Absent), Bill Kiley (regrets), David Luca (present), Richard Maguire (present), Ellen McBride (present), Zach Smith (Absent), Gary Wilks Sr (Absent), Rebecca Wood (Absent)

### Meeting documents

- minutes-msfd-2015-08-11.pdf

9 documents attached to agenda items below

### Agenda

#### 1. Call to order

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##### 1.A. Attendance

John Ormond (R9) and Diane Ball (BLS Academy Luncheon Coordinator) were also present.

**Status:** Completed

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##### 1.B. Review Agenda

**Status:** Completed

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##### 1.C. Approve Minutes of Last Meeting

**Status:** Completed

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## 1.D. Department of EMS report, Q&A

**Status:** Completed

- 2015 September Report to the Council of Virginia Beach Rescue Council.pdf
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### 1.D.1. QUESTION

The project manager for the new CAD system implementation project has advised us that it is critical for each public safety department to dedicate, on a full-time basis, its "stars" to the "deep dive" work (the review of the Statement Of Work, the identification of desired capabilities, the creation of test cases, etc) that will commence this Fall. He likened the level of required staff activity to what would be expected if a Category 3 hurricane were headed directly toward our city. This work will be our system's main opportunity to arrange things, and to make sure useful performance data is collected, for at least the next twenty years. The results will be the legacy that everyone remembers for the command staff members who retire during this time period.

However, at the same meeting where the program manager made these statements, one of the two Division Chiefs in the room left before the briefing even began.

Does the Department appreciate the importance of taking the program manager's advice? Will the Department adjust its priorities to make sure EMS doesn't miss any opportunities during this implementation? Will Division Chiefs Brazle and Stroud be dedicated to this effort? What portion of their time will be dedicated to this effort?

**Status:** Completed

- RE\_ New CAD implementation effort.pdf
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### 1.D.2. QUESTION

On multiple occasions over the past month, I have heard from multiple Staff Captains that the city garage is requiring DF-75s to be submitted for all problems involving EMS vehicles that are not strictly just requests for preventive maintenance. I've been told this includes requests to perform repairs made necessary by:

- Normal wear & tear
- Defects in materials or workmanship delivered from the original manufacture

I've been told that the city garage will not even process a work order for an EMS vehicle without a DF-75 for these cases.

My position is, the DF-75 is a Department of Finance (Risk Management) form designed to collect information about situations where "a claim against the city is anticipated". To me that means substantial damage or loss. The EMS Department's version of these forms mentions "DAMAGE" but says nothing about these other situations. I am also of the position that the Department of Public Works is in no position to require submission of another department's form whatsoever. This has all the appearances of overbearing personalities at the city garage attempting to throw their weight around.

I also have direct knowledge that front-line personnel who simply **\*discover\*** problems involving normal wear & tear, material and workmanship defects, etc, are being kept out of service by field supervisors and made to document the circumstances of their discovery for attachment to a DF-75. The stigma associated with this process is demoralizing.



My question is: Is the EMS Department a willing participant in this process?

MOTION TO ask EMS-1 to contact D.F. / R.M. to clarify when and for what reason a DF-75 must be filled out as it pertains to rescue squad owned vehicles, and to report the findings back to Rescue Council. PASSED.

**Status:** Completed

- Pursuant to Rescue Council's question regarding City Garage and the requirement of a DF 75.pdf
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### 1.D.3. QUESTION

I'd like to know more about how the Apparatus Standardization Committee is going to work. Is it replacing the Equipment Standardization Committee and including ambulances? Will the focus be on ambulances? Is there a limit to the number of committee members? Who are the other members of the organization that will be directly appointed by Chief Kiley?

**Status:** Completed

- apparatus-standardization-committee.pdf
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### 1.D.4. QUESTION

We have been told that Station 15 will house 2 Ambulances, but once the Station was handed over to EMS it was learned that Ambulances will not fit due to the height of antennae on the units. I have heard that smaller antennae i.e. pancake style antennae will be installed on units to alleviate this issue, but I have also heard that this was false due to a lower frequency range on those types of antennae. There was also some concern about the bay doors needing to be adjusted up giving more clearance for the units.

Chief Edwards through published articles and ads in the Virginian Pilot continues to talk about the housing of 2 ambulances at Station 15.

This seems to be an expensive venture to house a Zone car and EMS Supervisor.

**Status:** Completed

- RE\_ Question for the Deputy Chief.pdf
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### 1.E. Treasurer's report

APPROVED.

The Budget Committee was established as Bill Walker, Chris Florio, and Rich Maguire, and tasked with proposing a budget for the next calendar year.

**Status:** Completed

- rc-balance-sheet-2015-09-16.pdf
  - rc-budget-v-actual-2015-09-16.pdf
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### 1.F. President's report

**Status:** Completed

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### 1.G. Coordinator reports

**Status:** Completed

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1.G.1. Foundation Recruitment & Retention Coordinator

**Status:** Completed

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1.G.2. Halfway Luncheon Coordinator

**Status:** Completed

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1.G.3. Bag Standardization Coordinator

**Status:** Completed

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1.G.4. Multi-squad Fund Drive Coordinator

**Status:** Completed

- minutes-msfd-2015-08-11.pdf
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1.G.5. Ambient Carbon Monoxide Detector Coordinator

**Status:** Completed

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1.G.6. Recruitment Coordinator

**Status:** Completed

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## 2. Unfinished business

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2.A. Request for Foundation grant

MOTION to direct President to apply to the VBRS Foundation for a grant to fund the purchase of 39 "Combi-Carrier" devices (one per ambulance). APPROVED.

**Status:** Completed

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## 3. New business

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3.A. MOTION

...To direct the President to send a recommendation to the EMS Chief to increase the amount of money he requests in future city budgets for the purpose of fully funding ALS Initial Certification scholarship applications. APPROVED.

**Resolution #:**

**Moved:** Kevin Lipscomb

**Seconded:**

**Status:** Moved

**Vote:**

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3.B. MOTION



...to direct the President to send a recommendation to the EMS Chief to re-institute an EMS Accident Review Board to review all vehicular collisions and accidents to determine if they were preventable, and how to prevent them. WITHDRAWN (overtaken by events).

**Resolution #:**

**Moved:** Kevin Lipscomb

**Seconded:**

**Status:** Parked

**Vote:**

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### 3.C. MOTION

...to direct the President to notify Deputy City Manager Dave Hansen that Rescue Council would like EMS treated the same as Police and Fire with respect to weekly reports about the status of their vehicles that he may be requiring from the City Garage. FAILED.

**Status:** Completed

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### 3.D. MOTION

...to ask EMS-1 to draft an MOU between EMS and Fire to continue the dispatch, response, on-scene participation, and training of the VBEMS Squad Team in all aspects of extrications and entrapments. APPROVED.

**Status:** Completed

- [aebf edit\\_ordinancetoamendEMS-FDcode8.pdf](#)
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## 4. Closing business

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### 4.A. Station reports

**Status:** Completed

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### 4.B. Date Next Meeting

6pm November 18th

**Status:** Completed

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