



Council of Virginia Beach Volunteer Rescue Squads, Inc.

Meeting Minutes: Wednesday, July 19, 2017

Date/time: Wednesday, July 19, 2017 Started: 6:00 PM Ended: 7:30 PM
Location: Station 8
Purpose/notes: Regular scheduled meeting
Chaired by: VbRescueCouncil President
Minuted rec. by: VbRescueCouncil Secretary
Status: Minutes approved

Attendance

Present: Julie Barnes, Chief Ed Brazle, Debbie Coley-Mills, David Coulling, Richard Doub, Chris Florio, Nancy Gregory, Bobby Hill, Jay Kerr, Division Chief Kevin Lipscomb, VbRescueCouncil Secretary, VbRescueCouncil Treasurer, VbRescueCouncil VicePresident, David Wheeler
Absent: Mike Bradberry, Chris Daly, Joan Davis, Tom Harp, Eric Hoyt, Bob Jasinowski, Tom Kiernan, Tom Kiernan, Debi Leonard, John Ormond, VbRescueCouncil President, Megan Richardson, Jim Rose
Invited guests: John Best (present), John Doub (present), Kevin Gutermuth (present), Michael Rahuba (present), Travis Smith (present)

Meeting documents

4 documents attached to agenda items below

Agenda

1. Call to order

1.A. Attendance

Status: Completed

1.B. Review Agenda

Status: Completed

1.C. Approve Minutes of Last Meeting

Resolution #:

Moved: Richard Doub

Seconded: Julie Barnes

Status: Carried

Vote: Unanimous



1.D. Department of EMS report, Q&A

Medic Position Filled

Anthony S. assigned to Training

Lost Analyst - (Gene)

Starting process for new medics

Working on new building

AEMT - money is set aside - working out issues - no dates yet. (15ish from the last class)

Work in progress on HQ. Not pretty right now, but moving along. Making things nice.

Planning for First Impression Room and Student lounge.

On track for this Fall.

Coffee with the Chiefs - 3 members

Town Hall - 10 Members

EMS Bookmarks - in libraries based on first due

Burton Station is progressing - tentative designs - we will have office and day room and bay space for EMS. Been assured. Still really early. (separate fridge?)

Adjusting City Uniforms. - more to follow.

CF - need a chart of awards for Squads. - EB- OKay, will work on it.

JD - Leave Policy? EB - intent is that members can go away for 90 days on the Squad Commander. Will get it cleaned up.

TS - Interns getting released on College - should be regular before coming to the Squad.

Coming from 4 for Life - will be getting \$250/ambulance for supplies. MUST be supplies & equipment. Will need paperwork to support purchases.

Special Event money - Is Rescue Council interested in doing the billing? Through July 1, 2018 it is what it is. Need a plan by March.

Status: Completed

1.D.1. AEMT Training Options

Follow up on March 15, 2017 Rescue Council resolution (agenda item 3.3).

Status: Parked

1.D.2. Member Classification Changes

Request to Chief Brazle to update the Council of forthcoming changes.

Status: Parked



1.D.3. Burton Station

Status: Parked

1.E. Treasurer's report

Status: Completed

1.F. President's report

Status: Completed

1.G. Coordinator reports

Status: Completed

1.G.1. Foundation Recruitment Coordinator

Status: Completed

- July 19th Rescue Council Recruiting Report.doc
-

1.G.2. BLS Academy Luncheon Coordinator

Status: Completed

1.G.3. Multi-squad Fund Drive Coordinator

Status: Completed

1.G.4. Recruitment Coordinator

Status: Completed

- 20170418-NonVBVolunteer-FormandGuidelines.pdf
 - MEETING MINUTES JUNE 29 2017.docx
-

1.G.5. Explorer Post Liaison

Status: Completed

- Post Report July 2017.txt
-

1.G.6. EMS Week Coordinator

Status: Completed



1.H. Best practices

Status: Completed

2. Unfinished business

2.A. Grant Committee

Reach out to Squads for input for RC Grants.

No specific requests submitted at this time.

Due date: 7/19/2017

Status: Deferred: 7/19/2017

2.B. Bylaws Committee

Dave Coulling, Chris Florio, Richard Doub, Debi Leonard, Jay Kerr

Meeting proposed - Do we need a bylaws committee?

Yes - Richard Doub will convene:

Chris Florio

Jay Kerr

Deb Leonard? Need to contact.

Status: Completed

3. New business

3.A. VB RSF Grant Request 2018

Virginia Beach Volunteer Rescue Squad Foundation grant request for 2018 - Due October 2nd 2017

2017 - \$2,600 toward the purchase of portable CO monitors for all ambulance jump bags

<http://www.vbrescuefoundation.org/grants-scholarships/>

Status: Completed

3.B. Amendment to the Bylaws

Posted for Review.

Status: Deferred: 9/20/2017

3.B.1. Amendment to the Bylaws #1

Current Bylaws:

A. Meetings shall be held on the 3rd Wednesday of each odd month with a special meeting to be held in December for the elections and budget approval.



Proposed:

A. Meetings shall be held on the 3rd Wednesday of each odd month with a special meeting to be held in December for the elections and budget approval. **Meetings may be changed with a simple majority vote (51% or more), with a vote a minimum of 2 weeks prior to the scheduled meeting. Voting maybe done by any means, that effectively communicates with all members of the committee.**

Status: Completed

3.B.2. Amendment to the Bylaws #2

Current:

The Secretary shall serve as corporate Secretary of the Council, keeping records of all meetings of the Council. The Secretary shall maintain a current list of all members, a roster of attendance of each meeting, and a file of the minutes of each meeting.

Proposed:

The Secretary shall serve as corporate Secretary of the Council, keeping records of all meetings of the Council. The Secretary shall maintain a current list of all members, a roster of attendance of each meeting, **and shall maintain & distribute minutes of all meetings. Posting a draft of the minutes within 10 days of each meeting.**

No discussion. Friendly withdrawal.

Status: Completed

3.C. Executive Committee Meetings

"If the executive committee meets during the even months, we need to have those minutes published for the general membership to review prior to this meeting. Plus we need the minutes from the last general meeting published for review prior to the meeting." - Richard Doub

Will publish dates and meeting reports when having EB Meetings.

Status: Deferred: 9/20/2017

3.D. Ambulance Staffing Reports

Posting of weekly ambulance staffing reports on My Committee

Showed meeting where to access files.

Will verify with TH and EB that we have all reports.

Status: Completed

3.E. Non-Emergency Medical Facility Transfers

"I would also like on the agenda, the calling of a paid ambulance for non-emergency medical facility transfers. We need a daily log of medical facility calls with the reason why a private provider was not called."



Other Cities - what do they do?

EB - Will take under advisement and report back.

DCM - Lift Assist billing by FD? Documentation?

KL - Will be an agenda item on the next medical oversight review board.

Status: Completed

4. Closing business

4.A. Station reports

Status: Completed

4.B. Date Next Meeting

Status: Completed

4.B.1. Next Meeting September 20

Status: Completed

4.B.2. EB Meeting August 16

Status: Not Started
