



Council of Virginia Beach Volunteer Rescue Squads, Inc.

Meeting Minutes: Tuesday, January 30, 2018

Date/time: Tuesday, January 30, 2018 Started: 6:00 PM Ended: 8:00 PM
Location: Rescue 8
Purpose/notes: Re-scheduled Regular scheduled meeting
Chaired by: VbRescueCouncil President
Minuted rec. by: Korinne Islam
Status: Minutes drafted

Attendance

Present: Julie Barnes, Chief Ed Brazle, Debbie Coley-Mills, David Coulling, Demetrius Devore, Richard Doub, Nancy Gregory, Bobby Hill, Korinne Islam, Jay Kerr, Division Chief Kevin Lipscomb, Deb Volzke

Late: Chris Florio

Absent: David Clement, Chris Daly, Joan Davis, Deputy Chief Tom Green, Eric Hoyt, Bob Jasinowski, Tom Kiernan, Debi Leonard, Ed Leonard, MICHAEL MCCRACKEN, John Ormond, VbRescueCouncil President, Jim Rose, VbRescueCouncil Secretary, Deputy Chief Jason Stroud, VbRescueCouncil Treasurer, VbRescueCouncil VicePresident, David Wheeler

Invited guests: Gina Benefiel (present), Ellen McBride (present), Joel Rubin (present)

Meeting documents

- Virginia Beach EMS Proposal 082917.pdf

1 document attached to an agenda item below

Agenda

1. Call to order

1.A. Attendance

Status: Completed

1.B. Approve Minutes of Last Meeting

Status: Completed

1.C. Treasurer's report

Report not ready due to turnover of officers. Will be posted on MyCommittee when prepared.

Status: Completed



1.D. Department of EMS report, Q&A

Chief Brazle

Winter Storm response went well and was appreciated.

Training: Enhanced class will be held 1 night per week at training center and 1 night per week at TCC. The city is attempting to start a daytime offering for BLS academy.

Power shift has started for the career medics. When volunteer numbers are below 20 per day, the statistics drop. The city will be staffing 3 paramedics per day.

Fund Drive boundaries remain unchanged regardless of satellite station occupancy.

Status: Completed

1.D.1. Member Classification Changes

Request to Chief Brazle to update the Council of forthcoming changes.

Status: Completed

1.E. President's report

Executive Committee Meetings

Bylaw Workgroup - Need to form a workgroup to review and make suggestions for Bylaw changes.

Need to have first meeting conducted by the middle of Feb 2018 with completion by July 15, 2018 to be voted on at the July meeting. 3-5 people needed.

Grant Workgroup - Need 3-5 members for a Grant workgroup to explore options for 2018.

First meeting needs to be completed by Feb 15, 2018. Tasked with contacting the VB Agencies to assist with coordinating grant opportunities

IT & Member Communications Improvements - Ways to improve the IT and information control to the members (RC / Squad and public)

Website update

Facebook presence

Yahoo Email

Office 356

Google Mail

Review Mission and Vision Statements -

Our Vision: To represent the collective pride and aspiration of an ever-growing, ever-improving component of volunteers in Virginia Beach's EMS system.

Our Mission: To be the democratic forum of choice for the leadership of the city's volunteer rescue squads to develop consensus positions on issues of Policy and Advice to the EMS Chief and the City Manager; To be a clearinghouse for certain financial matters that flow to and from the squads; To conduct programs that the leadership of the squads deem to be mutually beneficial.

Status: Completed



1.F. Coordinator reports

Status: Completed

1.F.1. Foundation Recruitment Coordinator

Recruitment/Retention notes are available on MyCommittee. Committee members include Chief Brazle, Dep. Chief Green, Jennifer and Katie. Will be looking at strategic planning for future. Emails will be sent out this spring.

Status: Completed

1.F.2. BLS Academy Luncheon Coordinator

position is no longer needed.

Status: Completed

1.F.3. Multi-squad Fund Drive Coordinator

Will be handled by Jay Kerr.

Status: Completed

1.F.4. Ambient Carbon Monoxide Detector Coordinator

City is handling now. The grant for \$2800 came in today.

Status: Completed

1.F.5. Recruitment Coordinator

Status: Completed

1.F.6. Explorer Post Liaison

Jay Kerr will continue to handle. On February 10th will have a work day for required community service hours, washing ambulances, inventories, cleaning, etc. Rock climbing in the end of February and working on splinting.

Status: Completed

1.F.7. EMS Week Coordinator

EMS week for 2018 will be May 20-26, **2018**

- Demetrius Devore will handle, with assistance from the Explorer Post.

Status: Completed

1.F.8. Apparatus Task Force

Kevin Lipscomb discussed the possible desire for an apparatus show, possibly held at Station 14. With other opportunities at various conventions, the need for a separate apparatus "show and tell" was deemed not necessary.



Status: Completed

1.F.9. Fund Drive Council

is no longer needed.

Status: Completed

1.F.10. Supply Council

will be coordinated by Kevin Lipscomb.

Status: Completed

1.F.11. MORB (Medical Oversight and Review Board) Committee

No report.

Status: Parked

1.G. Best practices

Jan 2018 Topic: Grants

Status: Completed

2. Unfinished business

2.A. Ongoing Vehicle Insurance Concerns

Kevin Duck from Chesterfield Insurance is present to answer any additional questions in reference to the supplemental insurance policies. The policy rates are based on the entire package for all rescue squads. The primary policy holder will be Rescue Council. Payments would be broken down by rescue squads and paid by squads to rescue council, who would then remit payment. There is currently a \$50,000 deductible for ambulances and squad trucks only for the coverage through the city, and additional vehicles such as utility trucks are not covered. This policy would cover that gap, and would have a \$5,000 deductible. This policy would automatically renew and a suggested start date was given as February 15, 2018. Payment will have a 30 day grace period. Squads have voiced support of this coverage. A payment policy should be in place prior to enacting the policy. Individual member benefits were discussed and would include up to \$1,000 for damages to personal homes during periods while members are serving/volunteering during incidents. Additional coverage is provided for personal vehicles damaged during incidents, details in policy.

Previous:

Rescue Council officers, reps, and alternates,



Attached is the proposal from Chesterfield Insurers that we discussed at last night's Rescue Council meeting. Its purpose is to effectively reduce the deductible on the total loss of a vehicle from the current \$50,000 to just \$5000. It would cost roughly \$443 per vehicle per year. It only covers ambulances and squad trucks, because they are the only vehicles covered by the city's insurance. The Chesterfield proposal includes some incidental coverage for other losses as well.

Please note: I have not discussed this with Chesterfield, but I believe that due to the nature of insurance, and the need to pool those at risk into a group in order to make the coverage financially feasible, the proposal is only good if all squads in our system agree as a group to pay the entire annual premium. In other words, either all squads buy in, or the premium might go up (or the proposal might be withdrawn). This is why I recommend that Rescue Council buy the insurance policy and pass the appropriate costs along to the squads.

I have taken for action the task of getting this reviewed by the city's Risk Management Administrator, and of reporting back to you. Thank you for considering what we have so far.

-- Kevin

Formerly - Totaled Squad Owned Assets

From Richard Doub: Separately, in regards to the letter that was sent out by EMS asking for each station to sign it and return it. I strongly suggest that no one sign this till we have a chance to meet to consolidate concerns and clarify points like:

1. Getting a copy of the agreement this is replacing and so we can read what changed?
2. If a city employee is driving a vehicle and wreck's it, who pays the deductible?
3. If someone who has not been checked off on a vehicle from another stations jumps in squad 16, Storm 4, Cart 5, etc., we can't stop them from driving it, per this letter. So if they wreck it or damage it beyond a economically feasible repair point, who pays the bill. If we can't control who get's in this equipment, how can we control a outcome? Who will maintain the list of who is allowed to drive what? What are the "City administrative and training requirements" that are in place, allowing members to operate each classification of vehicles?
4. We have no control over our maintenance, but we have to pay the first \$50,000 of a wreck. What if maintenance caused or contributed to the wreck?
5. Who is allowed to drive the MCI trucks or the city MCI bus?
6. If the city puts a member from another station in a truck from your station. They wreck it, who pays the deductible? What if the drivers station can't afford to pay it? Do we have to require each station and the city to show proof of insurance to use a asset?
7. What coverage or deductibles are in place for other asset's like carts, trailers, utility trucks, etc.....



8. Who pays the deductible for 404 members, that volunteer directly for the EMS office, with no station ties.

In my opinion, we need a copy of the risk management binder spelling out all of our current coverage, so we can study this prior to signing a new agreement. I formally asked for this in the last meeting and assume we will have it next week. If not we need to get a ETA for this to be provided to us. We need to have a closed door meeting with no city staff, so we can discuss this and come out with a unified position on this, in my opinion.

Status: Parked

- Virginia Beach EMS Proposal 082917.pdf
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2.B. Ambulance Non Essential Equipment Clarification

- A request was made for clarification on what was defined as non-essential vehicle equipment, as it pertains to vehicle maintenance. This was to deter taking vehicles out of service for reasons of non-functioning, non-essential maintenance issues, i.e. AM/FM radio. A defined list of non-essential equipment is not feasible, but if a vehicle is taken out of service for any questionable reason, it should be referred to Kevin Lipscomb for investigation and mitigation.

Request for a delineation of equipment on ambulances which can be designated as non-essential to allow the truck to be put back into service while waiting for final repair.

Resolution #:

Moved:

Seconded:

Status: Parked

Vote:

3. New business

3.A. 2018 Rock the Squads – Joel Rubin

Rock the Squads event will be held Sunday, May 20, 2018 from 1200-1600. Major sponsors are Sentara and VB Dept. of EMS. There will be catering by Malbon's, t-shirts, challenge coins, and a competition to decorate an ambulance. Music will be provided by School of Rock and a DJ. After arrival, personnel will eat and take a group picture. Posters for the event are with Jennifer or Katie and will be distributed soon.

Status: Completed

3.B. Rescue Squad Foundation – “Partners for Life”

Gina Benefiel, VBRS Foundation Executive Director, is present to discuss the foundation's involvement in the Recruitment and Retention Committee. The mission is to support the VBEMS system and promote public awareness, including community perception and how they can become involved. Gina attended an R&R meeting as



well as has participated on observer shifts and was impressed by partner bonds and provider/patient bonds. She is proposing a “Partners for Life” campaign. She would like to create a task force to steer a cohesive, coordinated message to the community. The campaign would have a multi-faceted duty including police, fire, families, hospital, etc, with a purpose to encourage advocacy, donation, or participation. Ellen McBride will chair the task force and would like involvement from all squads. This will enable a brand strategy and develop a tool kit. Funding has already been set aside for this initiative. A motion was made by Jay Kerr to support the unification of a marketing message for the squads and the department of EMS and city of Virginia Beach as it relates to public awareness. Motion seconded and approved.

Status: Completed

3.C. 2018 Meeting Dates

Meeting Dates for 2018

Jan 17

March 21

May 16

July 18

Sept 19

Nov 21

Dec 19

Jan 16, 2019

Status: Completed

Report

Meeting Dates for 2018

Jan 17

March 21

May 16

July 18

Sept 19

Nov 21 ???

Dec 19 ???

Jan 16, 2019

3.D. Executive Committee Meetings

meetings traditionally held in months between standard meeting dates, however consensus to hold meetings on an “as needed” basis, provided meetings are announced to the group with ample time.

Status: Parked

3.E. Bylaw Workgroup

Shall consist of Korinne Islam, Demetrius Devore, Richard Doub, and Dave Coulling

Need to form a workgroup to review and make suggestions for Bylaw changes.

Need to have first meeting conducted by the middle of Feb 2018 with completion by July 15, 2018 to be voted on at the July meeting.

3-5 people needed.

Status: Completed

3.F. Grant Workgroup

Shall consist of Jay Kerr

Need 3-5 members for a Grant workgroup to explore options for 2018.

First meeting needs to be completed by Feb 15, 2018.

Tasked with contacting the VB Agencies to assist with coordinating grant opportunities

Status: Completed

3.G. IT & Member Communications Improvements

Looking at Microsoft Office 365 as a new platform for Rescue Council. Social media pages, someone is needed to coordinate the message and possibly take over the entire page. There are social media workshops available if anyone is interested in attending.

Ways to improve the IT and information control to the members (public)

Website update

Facebook presence

Yahoo Email

Office 365

Google Mail

Status: Completed

4. Closing business



4.A. Review Mission and Vision Statements

Deemed still appropriate and effective

Our Vision: To represent the collective pride and aspiration of an ever-growing, ever-improving component of volunteers in Virginia Beach's EMS system.

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Status: Completed

4.B. Station reports

Rescue 14 will be under construction for a couple more weeks.

Status: Completed

4.C. Date Next Meeting

March 21, 2018

Virginia Beach EMS Admin
4160 Virginia Beach Blvd.
Virginia Beach, VA 23452

Status: Completed

4.C.1. Next Meeting March 21st

Status: Completed

4.D. Secretary Position

Richard Doub has requested to resign as secretary. Korinne Islam has volunteered to fill the position, voted and approved.

Status: Parked
